

**SENIOR STUDIES INSTITUTE**  
**Board of Directors Meeting via Zoom**  
**August 21, 2020**

**Members Present:** Donald Steury, Chair; Warren Karmol, Chair Elect; Paul Buchman, Webmaster; Duane Ray, Publications; Carolyn Raz, Secretary; LD Smith, Facilities; Betty Woods, Membership; Connie Angelucci, David Gayon, Jim Gradoville, Paul Hagner, Kathy Jackson, Sharon Nelson, Marti Summer, Members at Large

**Member Absent:** Sue Bowers, Treasurer

9:00 a.m. - Meeting called to order.

**Membership Report:** Lifetime Members . . . . . 10  
                          Continuous Members . . . . . 337  
                          Renewed to date - 147  
                          New Members . . . . . 4  
  
                          Total Membership . . . . . 351

Deceased - **Melba McFarland**. **Betty** reported that **Melba** passed in May.

Half the membership has already renewed. **Betty** sent the renewal notice a month earlier than in the past and hopes to have a final count by September.

**OLD BUSINESS**

**Non Disclosure Agreement:** Donald reported he had contacted **Neal Naigus**, the PCC/SSI liaison, to question:

1. if all presenters have to sign an NDA?
2. Does it have to be annually renewed?
3. What's the point because we have no proprietary content?

**Donald** is awaiting a response from **Neal**.

It was brought up that having to have every presenter sign an NDA would be a nightmare for the curriculum chair.

**Volunteer Agreements:** Sue had emailed a copy of the Volunteer Agreement to the Board members. It can be filled out online and sent to Neal. This is to be annually renewed.

**Engagement Committee:** Sharon has agreed to assume the committee chair position as well as the point person to verify the death of a member.

**Zoom Transition Sub-Committee Board Report:** Warren had emailed the report to all the Board members detailing the status of the training, promotion, website modifications, and alternate content for Zoom sessions, as well as a list of the completed tasks.

Among the items discussed:

There will be tabs on the SSI website for updates on COVID and Zoom. He plans to have links in the newsletter that will tie to the website when new information is posted. He will also be able to track the number of people who link from the newsletter versus those who go directly to the website.

The Welcome video should be up and running in a few days.

There is a need to build a larger pool of hosts and tech support people.

**PCC/Zoom Connection:** Discussion tabled.

**Zoom Taping Cost:** Zoom will provide one gigabyte free. If classes are taped to be made available to members, more gigabytes would be necessary. The cost would be \$40 for three months if the taping exceeds one gigabyte.

There was discussion about the gigabyte storage people might have depending on the type of computer they use - Ipad, MAC, etc. Could the classes be placed in the Cloud or YouTube? If the latter, it would be accessible to the public.

It was decided to do a survey of the membership to ascertain what device they are using.

We currently have only a few Zoom accounts, which are not enough to cover all classes.

## **NEW BUSINESS**

**Second DVD Class:** **Marti** reported that she has received comments from members requesting topics other than history. Currently, 80% of past DVD subjects have been history, possibly excluding some members. It was suggested that a second DVD class be created after a poll of topics of interest be taken of the membership through Constant Contact or Survey Monkey, which will be further discussed by the Zoom Sub-Committee.

The DVD classes must be limited to 30 participants due to TGC copyright restrictions, so it was proposed that registration be on a first-come-first-serve basis. After much discussion without resolution, this topic was moved to the Zoom committee, which will make a recommendation to the Board when one is reached.

**Special Interest Groups:** There was discussion about creating small special interest groups, such as book club, culinary, travel, women's history, etc. We would need to explore what topics would be of interest; if more Zoom accounts would be necessary; and the need for additional hosts and tech support members. It will be up to the Zoom Sub Committee to decide. **Warren** made a motion, seconded by **Jim**, to investigate the interest and the details of creating a special interest group(s). Motion approved.

**Social Time:** As an added value to the membership, there was a suggestion to have either a coffee hour prior to a class, and/or Happy Hour after a class as opportunities for classmates to learn more about each other and to socialize.

Zoom has five break-out "rooms". **Kathy** offered to look into how this would work and what kind of training would be needed for hosts and tech support.

10:00 a.m. - Meeting adjourned.